

Ordering repeat prescriptions online

Using **SystemOnline** on the internet
or on your mobile smartphone or device

This guide applies to the NHS GP online system
used by practices in the following boroughs:

- Ealing
- Hammersmith & Fulham
- Hounslow
- Kensington & Chelsea
- Westminster



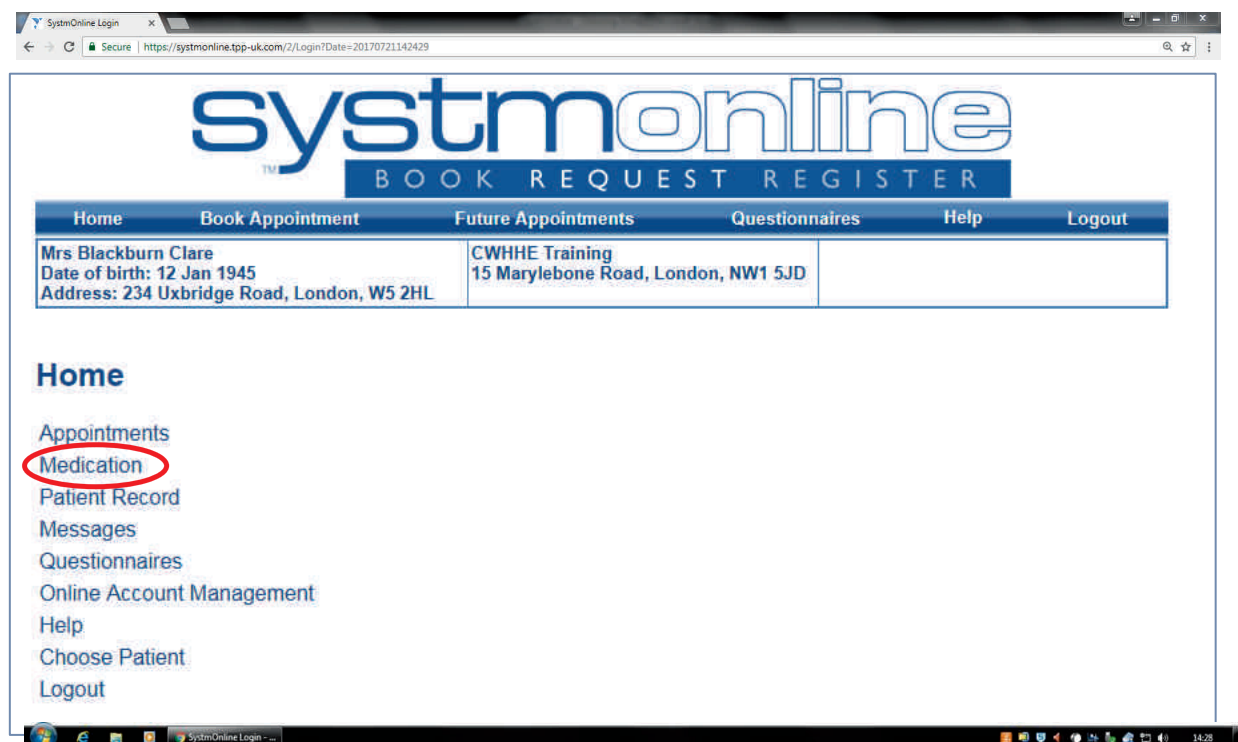
Ordering your repeat prescriptions on a computer

1. Ask your GP practice for a SystmOnline account.
2. Log in with your username and password at <https://systmonline.tpp-uk.com/Login>.



The screenshot shows the SystmOnline Login page in a web browser. The browser's address bar displays the URL <https://systmonline.tpp-uk.com/2/Login?Date=20170721142429>. The page features the SystmOnline logo at the top, with the text "BOOK REQUEST REGISTER" below it. A "Login" section follows, containing instructions: "If you already have a username and password, enter them here." and "If you do not have a username and password, contact your practice to register for SystmOnline." Below these instructions are input fields for "Username" and "Password", and a "Login" button. A link for "I've forgotten my password" is also present.

3. On the following screen, select **Medication**



The screenshot shows the SystmOnline Home page after a successful login. The browser's address bar displays the URL <https://systmonline.tpp-uk.com/2/Login?Date=20170721142429>. The page features the SystmOnline logo at the top, with the text "BOOK REQUEST REGISTER" below it. A navigation bar contains links: Home, Book Appointment, Future Appointments, Questionnaires, Help, and Logout. Below the navigation bar, a table displays patient information:

Mrs Blackburn Clare Date of birth: 12 Jan 1945 Address: 234 Uxbridge Road, London, W5 2HL	CWHHE Training 15 Marylebone Road, London, NW1 5JD
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Below the table, a "Home" section lists various menu items: Appointments, Medication, Patient Record, Messages, Questionnaires, Online Account Management, Help, Choose Patient, and Logout. The "Medication" item is circled in red.

4. Then select **Medication** again on this page.

The screenshot shows the SystmOnline Book Request Register interface. At the top, there's a navigation bar with links: Home, Book Appointment, Future Appointments, Questionnaires, Help, and Logout. Below this, a user profile is displayed for Mrs Blackburn Clare, including her date of birth (12 Jan 1945) and address (234 Uxbridge Road, London, W5 2HL). The main content area is titled 'Medication' and contains a sidebar with links: Home, Medication (highlighted), Outstanding Prescription Requests, and Change Pharmacy. A 'Help' link is also present at the bottom right.

5. Tick the regular medications you wish to order and **continue**. You can also make a custom request at the bottom of the page.

The screenshot shows the SystmOnline Medication page. It includes instructions for ordering medication and a section for 'Recent Medication'. Under 'Regular Medication', there is a table with two rows: 'Atenolol 50mg tablets' and 'Simvastatin 40mg tablets'. Both rows have a checked checkbox in the first column. Below the table, there is a section for 'Make custom request' with a 'Medication request notes' field. The 'Continue' button is located at the bottom of the page. Red circles highlight the checkboxes for the two medications, the 'Continue' button, and the 'Medication request notes' field. A red oval also highlights the text 'Notes entered into this field may be visible to all staff at the practice'.

Drug
<input checked="" type="checkbox"/> Atenolol 50mg tablets 28 tablet - take one each morning Last Issued: 22 Feb 2016
<input checked="" type="checkbox"/> Simvastatin 40mg tablets 28 tablet - take one at night Last Issued: 22 Feb 2016

☐ Make custom request

Medication request notes
You can use this field to create a custom medication request using free text.

Notes entered into this field may be visible to all staff at the practice

6. Check that the requested medications are correct and add any notes you would like your GP Practice to see. Then select **Request Medication**.

Request Medication

The following medications are about to be requested. You should check that these are correct, add notes as required, and press the 'Request Medication' button to complete the request.

Once your request has been submitted, a member of staff at the practice will process your request and issue the prescriptions ready for collection.

Drug	Notes
Atenolol 50mg tablets 28 tablet - take one each morning Last Issued: 22 Feb 2016	<input type="text"/>
Simvastatin 40mg tablets 28 tablet - take one at night Last Issued: 22 Feb 2016	<input type="text"/>

Medication request notes
You can use this field to create a custom medication request using free text.

Notes entered into this field may be visible to all staff at the practice

Request Medication

Back



Success!

Medication Ordered

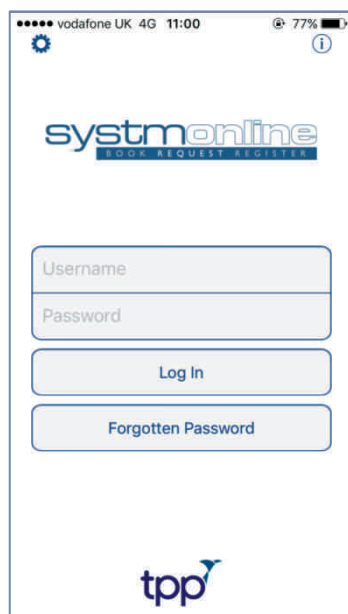
Ordering repeat prescriptions using the SystmOnline App on your smartphone or smart device

You can also order repeat prescriptions using the **SystmOnline App**. It's free to download from Google Play and the Apple App Store.

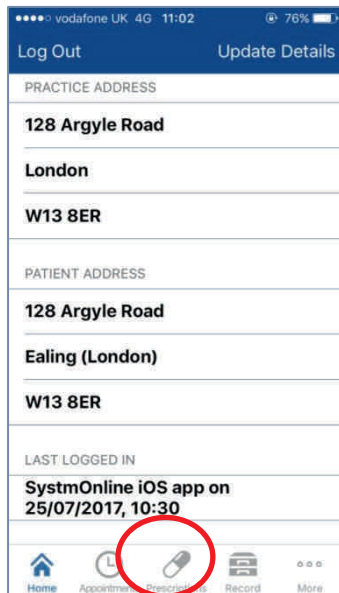
1. Download the SystmOnline App from Google Play or the Apple App store.



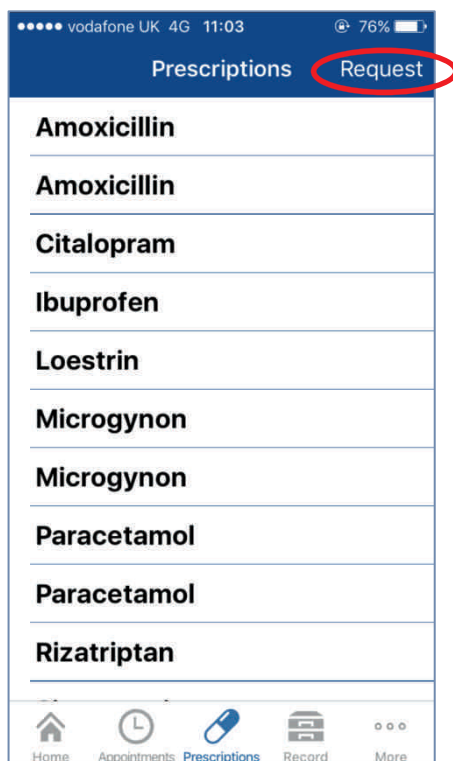
2. Ask your GP practice for a SystmOnline account.
3. Log in with your username and password once you launch the App.



4. Your patient and practice details will appear on the Home screen. Select the **Prescriptions** icon



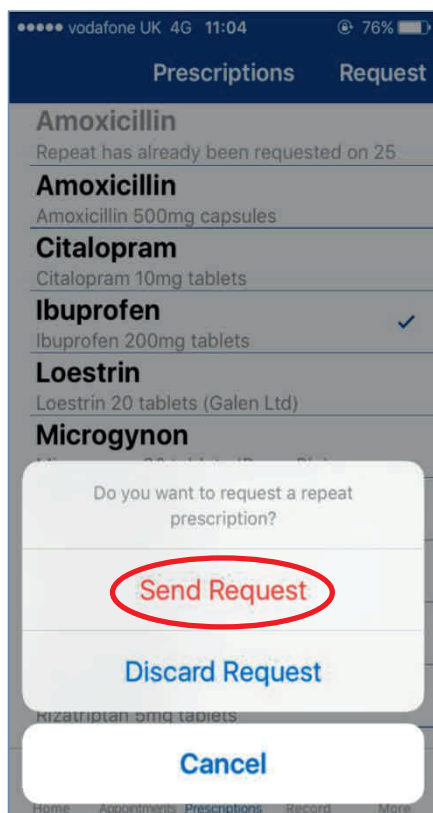
5. Your list of available prescriptions is displayed. To request a repeat prescription, select **Request** on the top right of the screen.

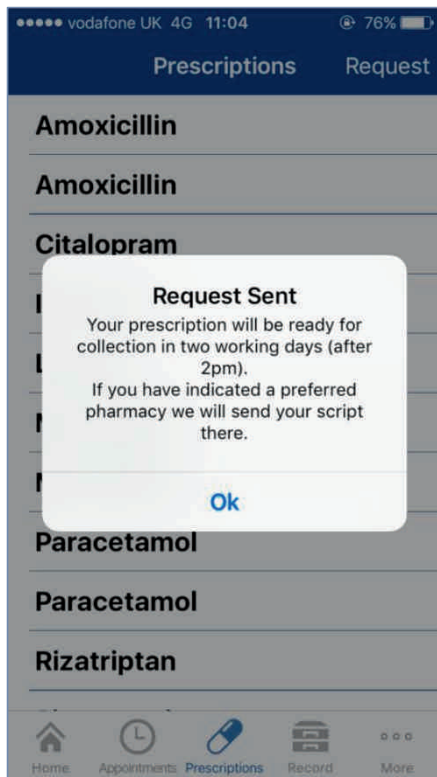


6. Tap on the medications you wish to reorder. A tick will be displayed next to each medication that has been selected. Press **Request** to continue.



7. Select **Send Request** to complete your reorder.





Success!

Medication Ordered